

1. Access the appropriate International Travel and Health Insurance Registration form on the Education Abroad website.

GLOBAL AFFAIRS

Education Abroad



TRAVEL REGISTRATION AND HEALTH INSURANCE FOR UNIVERSITY TRAVELERS

UConn undergraduate and graduate students traveling out of the country for academic reasons (e.g. to conduct research, on a University-sponsored volunteer trip, etc.) or in a professional capacity must register with UConn Global Affairs in accordance with the [UConn Student International Travel Policy](#). Students will be automatically enrolled and covered by [Cultural Insurance Services International \(CISI\) Health Insurance](#) for the duration of their trips up to their completion of the UConn Global Affairs student travel registration form.

The UConn Travel Services form requires that undergraduate and graduate students obtain an "Ed Abroad Approval ID" in order to complete the form. It is only available to you when you complete your registration with UConn Global Affairs.

[Click here to access instructions](#) for completing the UConn Global Affairs student registration form and obtaining your Ed Abroad Approval ID.

Registration form for GRADUATE STUDENTS

GRADUATE STUDENTS, please note: There is a \$25 registration fee payable via credit card on the registration form. Once you complete the insurance application, UConn Global Affairs will enroll you with CISI coverage, the cost of which is covered by the University.

Registration form for UNDERGRADUATE STUDENTS

UNDERGRADUATE STUDENTS, please note: There is a \$25 registration fee payable via credit card on the registration form. Once you complete the insurance application, UConn Global Affairs will enroll you with CISI coverage and will post the cost of the insurance on your fee bill. The cost of your CISI International Health Insurance is dependent on the duration of your time abroad and your age. The current rate per month is \$41.00/month if you are traveling for more than two weeks, or \$10.00/week if you are traveling for two weeks or less. Click the "Cultural Insurance Services International Health Insurance" link on the left for information on what this insurance covers.

UConn students traveling with an organized student group:

1. The group leader completes the online student travel and health insurance registration form.
2. The group leader meets with Dr. Yuhang Rong, Assistant Vice Provost for Global Affairs to go over the details of the trip. Contact Laura Burrill (laura.burrill@uconn.edu) to schedule a meeting.
3. After the meeting, each group member individually completes the online travel and health insurance registration form.

Faculty, staff, and postdoctoral research associates traveling to countries with a travel warning or alert must also register with UConn Global Affairs the UConn Global Affairs faculty/staff registration form. Please note: there is a \$25 registration fee payable via credit card on the registration form.

[Click here to access instructions](#) for completing the UConn Global Affairs faculty/staff registration form.

[Registration form for FACULTY/STAFF](#)

2. Click "Apply Now"

Staff/Faculty International Travel Registration

Program Terms: Academic Year, Calendar Year, Fall, Spring, Spring Break, Summer, Winter

3. Enter the academic term and dates that you will be traveling as well as the location. You can add more than one location and set of dates to your itinerary if you will be visiting multiple locations during your trip.

Available Terms

- Summer, 2015
- Calendar Year, 2016
- Spring, 2016
- Winter, 2016
- Academic Year, 2015
- Fall, 2015
- Summer, 2016

Itinerary

Please select the arrival and departure dates for each destination in your itinerary. After selecting the dates and location, click on the 'Add to itinerary' button.

Current Itinerary:

Arrival Date: (Format: mm/dd/yyyy)

Departure Date: (Format: mm/dd/yyyy)

Location: Find location:

- Aachen, Germany (Europe)
- Aarhus, Denmark (Europe)
- Accra, Ghana (Africa)
- Addis Ababa, Ethiopia (Africa)
- Adelaide, Australia (Australia/Pacific Islands)
- Aix-en-Provence, France (Europe)
- Albufeira, The Algarve, Portugal (Europe)
- Alcala, Spain (Europe)
- Alicante, Spain (Europe)

<Cancel - -Reset- - Apply >

- Complete the questionnaires, signature documents, and registration fee on the form by clicking on the title of each item. There is no final 'submit' button on the form. It is complete when each item is checked off as "received."

Material Submissions	
Click the following to view instructions and/or printable forms which require the physical submission of materials.	
Title	Received
Registration Fee	<input type="checkbox"/>

Application Questionnaire(s)	
Click the following to view and complete the following online questionnaire(s). You may begin a questionnaire and save it for later completion, but note that you must click Submit in order for the questionnaire to be logged as complete and ready for review.	
Title	Received
Faculty/Staff Travel Information	<input type="checkbox"/>

Signature Documents	
Click the following to view and digitally sign important documents to indicate your agreement and understanding.	
Title	Received
State Department Acknowledgement	<input type="checkbox"/>
U.S. Department of State Smart Traveler Enrollment Program	<input type="checkbox"/>

- To obtain your "Ed Abroad Approval ID," click "Applicant Home" in the top right corner of your page. You will see your application ID number under your registration form.

